

Green Deal Installer Accreditation & Qualification Forum

14:00–16:30, Monday 15th August 2011

DECC, 3 Whitehall Place, London, SW1A 2AW

Meeting Notes and Actions

Chairman's summary	
2	<p><u>Matters Arising</u></p> <p>None</p>
3	<p><u>Green Deal Policy Development</u></p> <p>There are no changes to the timelines previously advised to the group. Early drafts of the consultation documentation are being prepared for parliament.</p>
4	<p><u>CoP</u></p> <ul style="list-style-type: none">• Comments from TrustMark have been submitted on the Code.• A stable draft of the overarching document is expected to be available for comment w/c 22nd August 2011.• Current thinking is that the CoP will be signed/accepted by the certification body on behalf of the Installer although consideration is to be given to moving this requirement to the certified organisation. <p><u>PAS 2030</u></p> <ul style="list-style-type: none">• The Steering Group are due to meet w/c 22nd August 2011.• A review of the measure specific annexes will soon be completed.• DECC has agreed to fund PAS training to help support certification bodies applying for accreditation under PAS 2030. Training is expected to be available January/February 2012, once the PAS is published. <p><u>UKAS accreditation</u></p> <p>An update was provided to members by UKAS prior to the meeting.</p> <ul style="list-style-type: none">• 50 organisations attended the first meeting w/c 8th August 2012 which set out the process and timescales for accreditation.• Certification bodies interested in taking part in the pilot programme have been invited to submit applications by end September.• A second round of applications will open in February 2012, then at regular intervals, to allow all interested certification bodies to enter the accreditation process. UKAS cannot guarantee all certification bodies will be accredited by October 2012, it will depend on how much effort they put into meeting the requirements of the PAS.• DECC has agreed to fund UKAS training for certification bodies and provide some funding to those on the pilot. <p><u>Oversight Body</u></p> <p>The tender process is expected to commence November/December in order to appoint and have in place by July 2012. That will allow 3 months for accredited certification bodies to register their members on the GD Registers.</p>

5	<p><u>Green Deal Installer Register: Who goes on?</u></p> <p>Presentations on a number of competent persons/registration schemes were made to the group by Gas Safe, CIGA, FENSA and CIPHE.</p> <p>DECC clarified that:</p> <p>PAS 2030 sets the standard for Green Deal > Certification bodies apply the standard and are accredited by UKAS > Those certification bodies accredited then pass on details of their members to go onto the Installer Register (managed by the Oversight Body). Only those on the register can operate under the GD</p> <p>DECC asked the forum to advise on who/what should go on the register (named individuals, companies, other?)</p> <p>The group discussed the merits and disadvantages of registration at the organisation and operative levels. The group were asked to consider whether any other approaches were known or should be considered. It was noted that two of the four schemes presented have both operative and organisation level registrations (CIGA and Gas Safe Register). Implicit in the PAS is that the certification body hold registrations at operative level. The possibility was discussed of including a requirement in the CoP for certification bodies to update the register with new/removed entries.</p> <p><u>Organisation level</u></p> <ul style="list-style-type: none"> • Legal liability is held at the organisation level through the contract relationship with the consumer. • Registration at this level will include commissioning and design work for indemnity purposes. • Registration will include sole traders. • Encourages the GD Providers to manage the supply chains closely. • Allows large GD Providers to set their own standards of their supply chain. <p><u>Operative level</u></p> <ul style="list-style-type: none"> • Phasing in of operative registers was discussed. However some concern that development of this model within 12 months may not be possible. • Carding at operative level was noted as costly where an individual may not complete the full job. <p><u>Options for carding</u></p> <ol style="list-style-type: none"> 1. Card not required at operative level. 2. Card not required at organisation level. 3. Requirement for card at the legal entity level with no requirement for carding of operatives. 4. Requirement for card at the legal entity level and some sort of carding to operative level introduced over time. <p>The group were marginally in favour of option 4 over option 3.</p> <ul style="list-style-type: none"> • The period of time for industry sectors to card their operatives was discussed in line with the PAS review in 2 years. • A fifth option was suggested to the group to work with BSI on the PAS competence ratios and review in 2 years. • Outline (straw man) proposals are to be developed by a sub-committee and circulated by the end of August for discussion at the next meeting.
6	<p><u>AOB</u> None</p>

Item 2	Matters Arising from meeting on 18 July	
2	Customer Journey Workshop: Responses and release of information to be determined. Action: DECC	Pending
5	Task Group Activity – Overarching CoP document to be made available to members. Action: DECC	Pending
7	Skills Challenges - Revisit Skills Challenges once CoP is available	
	Skills Challenges - Capacity and Innovation Forum representative to be invited to the next skills discussion	Pending Agenda Item EEPH
Item 5	Green Deal Installer Register: Who goes on?	
	Proposals to be drafted and presented to DECC for discussion with the group by the end of August.	Kingfisher to lead a sub-set of the group
	Presentations to be made available to members via Huddle	EEPH
	Proposals to be included for discussion in the September agenda	EEPH